

# International District MarketPlace & Artisan Tinker Towne

This Event makes a valuable contribution to the unique character of the International District neighborhood while providing leadership to the broader community. Our mission is to provide a community focused outlet for artists, farmers/gardeners, and entertainers in the International District in Spokane's East Neighborhood bringing the community together socially and environmental sustainability.

The Event Rules are in place to insure that the community receives only the highest quality artistic products produced by local artists and farm products grown or produced by area farmers/gardeners and to set the operating guidelines for Event activities. VENDOR selection is based on creativity, quality, and originality. We try to limit the number of VENDORS with similar product types in order to provide our patrons with variety and give our VENDORS the opportunity for a successful event.

**The Event will not be liable for lost, stolen, or damaged merchandise.**

**The Event holds all exclusive rights to Water and Beverages** sold during the entire Event. Permission will be given for certain beverages sold within a commercial concessions venue. This does not affect your product beverages.

## VENDOR OPERATIONAL REGULATIONS

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein, the parties agree as follows:

- A. LOCATION OF EVENT – Oasis Park** at Sprague and Perry, Spokane, WA next to **New Moon Art Gallery** in the **Eco Depot** Building on 1326 E. Sprague.
- B. DATES AND TIMES OF OPERATION:**
- |   |   |   |
|---|---|---|
| September 23 <sup>rd</sup> - 10 am – 5 pm | September 24 <sup>th</sup> - 11 am – 6 pm | <b>Deadline - September 9<sup>th</sup></b>  |
| October 14 <sup>th</sup> - 10 am – 5 pm   | October 15 <sup>th</sup> - 11 am – 6 pm   | <b>Deadline - September 30<sup>th</sup></b> |
- \$25 per day for late fees will be added when application is received after mentioned due dates above.
- C. JURIED EVENT** - You must submit three (3) pictures of your product (**by email to [pfarnsworth@juno.com](mailto:pfarnsworth@juno.com)**) and a list of items selling with application. If you bring something other than what is written on this contract, you may be asked to remove the items.
- D. INSURANCE, PERMITS, AND LICENSES** - VENDORS are responsible for permits, insurance, and licenses and the reporting of any applicable fees to the appropriate agencies. VENDORS must report their daily gross revenue to Event Coordinator at the end of each Event for event insurance premium purposes.
- E. PRICING OF GOODS** - All goods for sale must be clearly marked with their prices. Pricing of the goods is up to the VENDOR but pricing below cost to undercut the other VENDORS is not allowed.
- F. Sampling** is encouraged as long as disposable utensils are used for the potential buyer and waste disposal is available while meeting all health regulations.
- G. SPACE MAINTENANCE & CLEANUP** - VENDORS are required to maintain their individual selling space in a clean at all times during the entire Event. Event trash cans are not available for VENDOR use. By permission of the Event Coordinator, any unusable produce items left by a VENDOR on the premises at closing will be donated to a recycling center or shelter. Disposal fees will apply.
- H. Adult and Children Art/Craft Classes** - Classes will be provided by the **New Moon Gallery** during opening hours for a minimal charge. The children art classes will be provided to help aid parents to shop at ease, however parents are not allowed to leave the park while their child is attending an art class.

## **I. TYPE OF BUSINESS**

- 1. **ARTISANS/ARTS AND CRAFTS:** The Event may allow, on a limited, case-by-case basis, Vendors selling high quality art and craft items that promote our mission of supporting local artists. Crafts must be manufactured by the seller with their own hands and not commercially produced with minor alterations
- 2. **CRAFTED FARM/GARDEN PRODUCTS:** Bouquets, arrangements, and displays of fresh and dried flowers, vegetables, vines and gourds.
- 3. **FRESH FARM PRODUCTS:** Fresh fruits and vegetables, herbs, nuts, honey, dairy products, and eggs, etc. Including fresh cut flowers, nursery stock, and plants. Wild-crafted items are allowed.
- 4. **FARM PROCESSED FOODS:** Preserved foods such as and not limited to - jams and jellies, juices and ciders, syrups, salsas, granolas and trail mixes, dried fruit, rubs and seasonings, mustards, and salad dressings, etc. All processed value-added farm foods must carry product liability insurance.
- 5. **PREPARED FOODS:** Freshly-made foods available for sale and immediate consumption onsite. Quality foods products will only be accepted. A menu must be provided. Waste disposal must be provided. Waste disposal is the responsibility of the VENDOR. The space for vending will be limited. Electricity is very limited. Setup time will be further discussed.
- 6. **MARKET:** These items will consist of artist/crafters new inventory, commercial inventory, altered craft items, good quality second-hand items, imported items, and quality antiques and collectibles.
- 7. **MUSICIANS and NON-MUSICIAN ENTERTAINERS:** Music and entertainment are important components to this Event. Each Entertainment VENDOR must provide a CD/video, Musicians and Entertainers will be compensated by using “tip jars” and CD sales. Electricity charges will apply.
- 8. **NON PROFIT ORGANIZATIONS (Including 501 3c):** Non Profit Organizations seeking to provide information to the public regarding community awareness, community-based events, and services are welcomed.

**J. VENDOR CONDUCT** - VENDORS are expected to conduct themselves in professional and courteous manner. Vulgar, aggressive, or inappropriate language is prohibited. No smoking of any type or alcohol will be allowed at the Event.

**K. NO PETS WILL BE ALLOWED IN THE PARK.** Service animals will be allowed only with documented papers and appropriate vaccinations.

Questions? Contact - Pam Farnsworth – Event Coordinator  
509 217-5543 - cell  
509 468-1455 – fax  
pfarnsworth@juno.com

## VENDOR APPLICATION

**Business Name** - \_\_\_\_\_  
**Your Full Name** - \_\_\_\_\_  
**Mailing Address** - \_\_\_\_\_  
**City, State, & Zip** - \_\_\_\_\_  
**Phone Number** - \_\_\_\_\_ **Cell Number** - \_\_\_\_\_  
**Email Address** - \_\_\_\_\_  
**In Case of Emergencies other Contact Person and Information** - \_\_\_\_\_

All permits and licenses must be available for inspection before and during the EVENT. It is your responsibility to check with the city licensing and health departments to see what forms are required.

Vendor Category: \_\_\_\_\_

Briefly describe your business, as well as your crops and products? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Payment Options:

Booth spaces are for the entire weekend with a few exceptions for one-day space rental. All Booth Spaces will be on a first-come, availability basis. There might be a few areas for a 12 X 12 Space with prices to be adjusted. Booth photos will be sent by email to pfarnsworth@juno.com.

Two-Day Event - Full Single Space approx: 10' x 10' Space - \$65 ea

September	
23	24

October	
14	15

\$25 per day will be added when application is received after mentioned due dates above.

Total payment submitted to Event \$ \_\_\_\_\_. Don't forget to mark on the calendar your preferred days.

Electricity Needed Yes\_\_\_\_\_ No\_\_\_\_\_ (Very Limited Service). Additional fees will apply.

Shall we give your contact to the public upon request? Yes\_\_\_\_\_ No\_\_\_\_\_

I give permission to the EVENT to use my photos of my product for promotion of the Event. They become property of the Event, to use as they see fit without compensation to VENDOR for said photos. Yes\_\_\_\_\_ NO\_\_\_\_\_

Check Fees: A \$50.00 fee on any returned checks for NSF/closed accounts plus any other charges incurred by the Event. Make check payable to: Pam Farnsworth, Event Coordinator, 8111 N Country Homes Blvd, Spokane, WA 99208-6414

VENDOR certifies under penalty of perjury that by signing this agreement VENDOR is in compliance with applicable laws related to business licensing requirements. VENDOR agrees to have available for immediate inspection by Event officials a copy of any required permits or licenses. In consideration of the right to partake in the EVENT, the above mentioned agree to indemnify and hold harmless the EVENT and Committee members from any and all claims arising from participation in said EVENT. The EVENT committee reserves the right to refuse participation to anyone because of inappropriate behavior or noncompliance with its rules.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_